

April 17, 2002

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Yvonne Brathwaite Burke
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

**QUARTERLY REPORTS ON APPROVED CONTRACTS UNDER CAO DELEGATED
AUTHORITY**

At the Board of Supervisors meeting held July 28, 1992, the Chief Administrative Officer was instructed to report to the Board on approved contracts under the CAO's delegated contracting authority. In keeping with that practice, attached is the report for January 1, 2002 through March 31, 2002.

If you have any questions regarding this matter, or require additional information, please contact me, or your staff may contact Jackie White of my staff at (213) 974-1155.

DEJ:DL
JW:AB:vyg

Attachment

c: Executive Officer, Board of Supervisors
County Counsel

**APPROVED CONTRACTS UNDER THE CHIEF ADMINISTRATIVE OFFICER'S DELEGATED CONTRACTING AUTHORITY
JANUARY 1, 2002 TO MARCH 31, 2002**

(SCRAA).CAO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/ CONTRACTOR	DESCRIPTION
11/07/01*	\$2,400 Maximum.	11/08/01-06/01/02	Security Design Concepts	To conduct an on-site inspection of County property located around ISD headquarters in regards to suspected gang activity; interview County personnel, including Sheriff's regarding criminal activity; review any available crime data relating to citizen's concerns; and provide a written report of findings along with recommendations/opinions to address problems identified.
12/14/01*	\$12,600 Maximum.	12/15/01-11/30/02	Donald Rogers	To provide graphics design and photographic specialist services, including consultation on video processes, equipment and services; and coordination with County vendors for final printed video, and photographic products.
12/20/01*	\$400 per hour.	12/20/01-04/30/02	Karpman & Associates	To provide specialized legal services regarding California public meeting laws and responsibilities of public agency legal counsel.
01/02/02	\$7,500 per month for a maximum of 9 (nine) months, not to exceed a total of \$67,500.	01/02/02-09/30/02	Naomi E. Guth	To provide services as a member of an Interim Team to develop a work plan and implement necessary changes and enhancements to the Emancipation Services/Independent Living Programs (ES/ILP) to ensure the most effective coordination and use of available services and funding.
01/04/02	\$17,500 maximum.	01/05/02-03/15/02	Seifel Consulting, Inc.	To provide critical analysis of Whittier Redevelopment Agency's preliminary report regarding the Whittier Commercial Corridor Redevelopment Project.
01/14/02	\$7,500 per month for a maximum of 9 (nine) months, not to exceed a total of \$67,500.	01/14/02-09/30/02	Stephanie L. Carter	To provide services as a member of an Interim Team to develop a work plan and implement necessary changes and enhancements to the Emancipation Services/Independent Living Programs (ES/ILP) to ensure the most effective coordination and use of available services and funding.
01/23/02	\$7,083.33 per month (at least 160 hours of services per month).	01/28/02-07/31/02	Dana E. Williams	To provide special consultation, analyses, reports, recommendations and specialized administrative services as requested by the Commission for Children's and Families or County's Project Director.
02/11/02	\$20,000 Maximum	02/11/02-04/30/02	A.C.T. GIS	To complete design and implementation of an internet based Geographic Information System (GIS) for the Emergency Management Information System (EMIS).

**APPROVED CONTRACTS UNDER THE CHIEF ADMINISTRATIVE OFFICER'S DELEGATED CONTRACTING AUTHORITY
JANUARY 1, 2002 TO MARCH 31, 2002**

(SCRAA).CAO APPROVAL	AMOUNT OF CONTRACT/AMENDMENT	CONTRACT TERM	CONSULTANT/ CONTRACTOR	DESCRIPTION
02/23/02	\$160,000 Maximum. Amendment #1	11/05/01-09/30/02	Sharon G. Watson, Ph.D	Original contract amended to provide an additional full time administrative support staff person to provide support services for the Emancipation Services/Independent Living Programs (ES/ILP), to the Interim Team, as Team Coordinator; assist team members in carrying out their various Workplan activities; coordinate Interim and Design Team Activities and work products to ensure deadlines are met; prepare written materials and reports for team members; handle team administrative needs; and other tasks as directed by the Chief Administrative Officer.
02/27/02	\$205,000 Maximum, including reimbursement for allowable expenses, for the term of the agreement.	02/28/02-06/15/02	Outlook Associates, Inc.	To evaluate and determine the potential benefits and cost savings through the integration of the IT departments within the Department of Health Services (DHS).
02/27/02	\$124,000 Maximum, including reimbursement for allowable expenses.	02/28/02-04/15/02 Amendment #1	HealthCare Logistics Services	To provide an assessment of the Department of Health Services (DHS) Supply Chain and Purchasing/Inventory Management operations.
02/27/02	\$70,000 Maximum.	02/28/02-05/31/02	M. Arthur Gensler Jr. & Associates, Inc.	To provide planning, policy, and asset development expertise to assist and guide the County in developing a strategic direction for the co-location and integration of health and human services.
02/28/02	\$143,750 Maximum, including normal administrative expenses incurred in the performance of the agreement.	02/28/02-04/15/02 Amendment #1	Camden Group	To provide an assessment of Managed Care Contracting.
03/25/02	\$125 per hour, \$12,500 maximum (100 hours).	03/25/02-09/30/02	Jacquelyn McCroskey	To provide services as a member of an Interim Team to develop a work plan and implement necessary changes and enhancements to the Emancipation Services/Independent Living Programs (ES/ILP) to ensure the most effective coordination and use of available services and funding.

* Agreement forwarded to CAO- Budget Services subsequent to the completion of the second quarter report (10/01/01-12/31/01).